



Personal Statistics

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Voor(opleiding)

2009 - 2009 : **Microsoft Certified Technology Specialist** (certification achieved) for
Microsoft Office Communications Server 2007, Configuration
Microsoft System Center Operations Manager, Configuration
Microsoft System Center Configuration Manager, Configuration
Microsoft Windows 7, Configuration
System Center Virtual Machine Manager 2008
Windows Server Virtualization, Configuration (Hyper-V)

2009 - 2009 : **Microsoft Certified IT Professional** (certification achieved) for
Enterprise Messaging Administrator (Exchange 2007)

2008 - 2008 : **Microsoft Certified Technology Specialist** (certification achieved) for
Microsoft Windows SharePoint Services 3.0
Microsoft Office SharePoint Server 2007: Configuration
Microsoft Exchange Server 2007, installing
Microsoft Business Desktop Deployment
Microsoft Exchange 2007, installing

2008 - 2008 : **Microsoft Certified IT Professional** (certification achieved) for
Enterprise Administrator, Windows Server 2008

2005 - 2005 : **Microsoft Certified Trainer** (certification achieved)

2005 - 2005 : **Microsoft Certified System Administrator** (certification achieved)
 2005 - 2005 : **Nique Consultancy, train the trainer (Microsoft)**,
 letter of Recommendation i.v.m. Microsoft Certified Trainer

2005 - 2005 : **HP Sales Professional**, (certificering behaald)
 2004 - 2004 : **Microsoft Office Specialist**, (certificering behaald) voor Master
 1994 - 1994 : Cursus voor Trainers (Didactiek)
 1991 - 1991 : Cursus Leiding gevende Leadership (PBNA)
 1985 - 1985 : Instituut Schoevers (typcursus / certificering behaald)
 1985 - 1985 : Hogere Economische School Rotterdam
 (Oriëntatie Cursus Informatica)
 1975 - 1984 : Marnix Gymnasium (alpha)

Languages

Dutch : (native speaker) speech and writing fluent
 English : speech and writing fluent
 German : speech moderate
 French : speech moderate
 Spanish : speech almost fluent



National Dimension

Work and negotiating experience / skills gained in the Netherlands

Employment and Project History

- sep 05 – today:** **Services in IT**
MICROSOFT CERTIFIED TRAINER (FREELANCE)
Offering Educational Services as a Microsoft Certified Trainer to bring students to the status of Microsoft Certified Professional for Microsoft Windows Server 2008, Microsoft Windows Server 2003
Offering Translating Services for Courseware and Maintaining
Offering Project Management for Courseware
Maintaining Small Networks for Customers
Selling Educational Services and looking for teachers to do the job
- apr 05 – sep 05:** **Broekhuis Training Group**
EDUCATIONAL SERVICES
Training Specialized Courses for the Microsoft Curriculum
Clarity Training bought Broekhuis Training Group and continued as Broekhuis Training Group
- oct 04 – apr 05:** **Clarity Training Learning Solutions**
EDUCATIONAL SERVICES
Training Specialized Courses for the Microsoft Curriculum
Clarity Training bought Citee Education B.V. and continued later as Broekhuis Training Group
- jan 99 – oct 04:** **Citee Education B.V.**
EDUCATIONAL SERVICES
Training Specialized Courses for the Microsoft Curriculum as a trainer
Training Microsoft Office Courses as a trainer
Training Opentext Livelink (Document Management) as a trainer
Project Management for Developing Livelink CourseWare
Training Sales Manager Application (BMW Nederland)
- may 98 – jan 99:** **Syntegra (later Britisch Telecom)**
EDUCATIONAL SERVICES
Training Microsoft Office Courses as a trainer
- apr 96 – may 98:** **Calling Card International**
MANAGING DIRECTOR
Selling International Calling Card's for delivering cheap call's to other country's, worldwide
- sep 94 – mar 98:** **dienst SoZaWe Rotterdam**
EDUCATIONAL SERVICES
Training Courses for computer networks & applications
Writing Courses for computer networks and Maintaining Courses
- jul 99 – sep 94:** **dienst SoZaWe Rotterdam**
COORDINATOR ADMINISTRATIVE AFFAIRS & AUTOMATION
Manager for Administrative personel and processes including maintaining the computer-network



Employment and Project History (Continuing)

jul 86 – jun 90: **dienst SoZaWe Rotterdam**
ADMINISTRATIVE SERVICES
Maintaining all administrative & financial services for providing income
for unemployed people

sep 84 – aug 85: **Dutch Army (NL)**
MILITARY

Leisure time

Computers : Internet
Music : Classic & Latin
Holiday's : South of America, Spain & Portugal
TV & Movie : La Piovra, James Bond, Old Classics



Curriculum Vitae

**Resume (Summary)**

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I started to work after my Marnix Gymnasium as an administrative assistant at SoZaWe Rotterdam (Social Service). Understanding quick the laws of Social Security I became fast the coordinator of a group of 35 people with Management responsibility's. Also I started to work with computers and had to advice other offices of the city of Rotterdam to reorganise, to do better their jobs.

Arranging the structure of the job, to be done, I was asked to become a computer trainer in WordPerfect, Lotus Symphony, Lan – Technology and Organisation made programs for a group of 800 people in training them, writing course manuals and helping in project management for developing new way's of training.

After 10 years I started to start something completely new, selling international calling cards for making cheap international call's outside of the country, building a distribution network of agents to sell the product. Due to high competition I decided to sell the company. I developed a good way of selling the product, which improved my sales skills.

I decided to return as a trainer, at Syntegra and Citee Education I worked as an Microsoft Office Trainer, teaching, developing course manuals and also helping in projects for new product's, for example way's to teach content management tools. Due to many collegues I could finally start the development of my career in being a Microsoft Certified Trainer.

During the period of Clarity Training & Broekhuis Training (employer went in Bankruptcy) my skills of a Microsoft Certified Trainer helped me to decide to continue as a Microsoft Certified Trainer (Freelance).

Teaching the following product's and Arranging the following project's:

- Microsoft Certified System Administrator courses:
Windows Server 2003 / 2008 / XP / Vista / Exchange
- Microsoft Certified System Engineer courses:
Windows Server 2003 / 2008 / XP / Vista / Exchange / Design & Security
- Microsoft Office Applications:
Word, Excel, Powerpoint, Outlook, Frontpage, Sharepoint Designer
- Microsoft Dynamics CRM Courses:
Microsoft Dynamics CRM 3.0 & 4.0: Applications, Installing & Configuring, also Customizing & Administering
- Developing Livelink Opentext Courses including:
Courseware, webinars, quick reference cards and e-learning for a big company in Rotterdam in 2006 en 2009
- Developing User Manuals for Microsoft Office SharePoint Portal Server including:
Courseware, presentations, quick reference cards and e-learning for an organisation of schools in the Netherlands by visiting all locations in 2007.
- At this moment in my free time I am studying the Deployment Services of Windows 7 with Microsoft Server 2008, R2 version and the versions of Microsoft System Center:

Microsoft System Center Capacity Planner, Microsoft System Center Configuration Manager, Microsoft System Center Data Protection Manager, Microsoft System Center Essentials, Microsoft System Center Mobile Device Manager, Microsoft System Center Operations Manager & Microsoft System Center Service Manager.





Knowledge (Summary)

- Office : Microsoft Office '97, 2000, 2002 (XP), 2003 & 2007
Word, Excel, Powerpoint, Access, Outlook, Frontpage, OneNote, Infopath, Project & Publisher

- Client Operating Systems : Microsoft Windows 3.11, Windows ' 95, 98 & Millennium
Microsoft Windows NT 4.0 Workstation
Microsoft 2000 Professional
Windows XP Home & Professional
Microsoft Vista Home Basic, Vista Home Premium, Vista Business, Vista Enterprise & Vista Ultimate
Microsoft Windows 7.0, Windows 7 Home Premium, Windows 7 Business, Windows 7 Enterprise, Windows 7 Professional & Windows 7 Ultimate

- Server Operating Systems : Microsoft Windows NT 4.0 Server
Microsoft Windows 2000 (Advanced) Server
Microsoft Windows 2003 & 2003 (R2)
Microsoft Windows 2008 & 2008 (R2)
Microsoft Windows Small Business Server 2003
Microsoft Windows Small Business Server 2008
Microsoft Windows Essential Business Server 2008

- Webdesign : Microsoft Frontpage 2000, XP (2002) & 2003
Microsoft Office SharePoint Designer 2007

- Microsoft Dynamics CRM : Microsoft CRM Applications Professional 1.2 t/m 4.0
Microsoft CRM Installation & Configuration 1.2 t/m 4.0
Microsoft CRM Customization 1.2 t/m 4.0

- Server & Client Virtualization : Microsoft Virtual Server 2005, R2
Microsoft Virtual PC 2007
Microsoft Hyper-V
Microsoft Systems Center Virtual Machine Manager 2008

VMware Workstation
VMware Server
VMware ESX Server 3.5

- Messaging Solutions : Microsoft Exchange 2000, 2003 & 2007

- Document Management : Livelink Enterprise Content Management (Opentext)
Microsoft Office SharePoint Portal Server 2003 & 2007

- Windows Mobile : Several Pocket PC (Windows Mobile) courses delivered

